**Capital Projects Feasibility**

**Programme**

***Manufacturing Feasibility studies within SA***

 Capital Projects Feasibility Programme (CPFP) For feasibility studies within South Africa

|  |  |  |
| --- | --- | --- |
| **Address:** 1 Robert Sobukwe (Esselen) Street (Ground Floor) Shared Service Centre Sunnyside, Pretoria 0002 | **Postal Address:** Private Bag X86, the dtic Campus, Sunnyside, Pretoria 0002 | **Web Address:** www.thedtic.gov.za Customer Contact Centre : 0861 843 384 | +27 (0) 12 394 9500 |

# DISCLAIMER AND IMPORTANT NOTICE

Please read the relevant pages of the application form.

* The application form must be submitted before any activity applied for, commenced.
* Entities that make fraudulent applications and claims will be persecuted to the full extent of the law.
* Application must be signed by the authorised representative of the company and dated before submitted.
* Specific attention is drawn to **the dtic's** right to cancel any agreements based on incorrect or misleading information provided in this form.

You will receive an Acknowledgement Letter and reference number via the email address provided in this application.

# PLEASE NOTE THE FOLLOWING BEFORE COMPLETING THE FORM

* Please study the CPFP Guidelines.
* Before submitting your application, ensure you have attached all required documents.

**\***When submitting your application, please ensure that you e-mail the electronic copy of the application to the following e-mail address: **cpfp@thedtic.gov.za**

|  |  |  |
| --- | --- | --- |
| How did you find out about the scheme?   |  |  |
|  * *Road show / Exhibition / Pres*
* ***the dtic*** *group* o
* ***the dtic*** *website*
* *Word of mouth*
* ***the dtic*** *regional office*

  |  | o o o o o  | Private sector consultant Provincial government Advertisement / TV / Radio / Print **the dtic** customer contact center Other  |
| *If Other, Please Specify*   |   |  |

## Date stamp of receipt

|  |
| --- |
| **FOR the dti ONLY**  |
| Date of receipt.  |  |

**CONSENT TO PROCESSING OF PERSONAL INFORMATION IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013)**

1. Please note that by completing this application and submitting the requested information to the Department of Trade, Industry and Competition (**the dtic**), of which some of the information submitted may constitute personal information as defined in the Protection of Personal Information Act, 2013 (Act No. 4 of 2013), you as the applicant do hereby give consent to the processing of your personal information by **the dtic** or any person acting on its behalf, to the extent necessary, for purposes of determining your eligibility for grant/incentive. Further, consent is granted that **the dtic** may, provide and verify personal information so attained in the application with other state owned entities, private corporate entities, industry associations related to the sector or regulatory bodies (*the list is non-exhaustive*). In addition, consent is hereby expressly provided to cross border transfer of personal information where necessary for the performance of a contract between applicant and **the dtic** or for the implementation of pre-contractual measures taken in response to your application, where applicable or for any other matter incidental to the application for funding.
2. **the dtic** confirms:

(a) that personal information submitted herein shall not be used for any other purpose other than the purpose for which it was collected;

(b) that it will not process personal information, except to the extent necessary for the provision of services under the Incentive Programme;

(c) and undertakes to implement and maintain appropriate technical and organisational measures to protect against the unauthorised or unlawful processing of, accidental loss, destruction, damage to or alteration of personal information; and

(d) that it shall not retain personal information for any period longer than is necessary for achieving the purpose for which the personal information was processed, and it shall at all times provide the Applicant with timeous prior written notice of any intended destruction or deletion of personal information.

3. Please note further that, in addition to any other rights you may have in terms of the Protection of Personal Information Act, 2013 (Act No. 4 of 2013), you have the right to:

(a) access your personal information in the possession of **the dtic** or any person acting on its behalf;

(b) object to the processing of your personal information;

(c) lodge a complaint with the Information Regulator;

(d) challenge the accuracy of your personal information in the possession of **the dtic**;

(e) request the deletion/destruction of your personal information;

 (f) withdraw consent to the processing of your personal information.

|  |  |
| --- | --- |
| **SECTION A**  | **APPLICANT PROFILE**  |
|  |   |
| **1. NAME OF ENTITY** **(REGISTERED NAME WITH CIPC)**  |  |

|  |  |
| --- | --- |
| **2. ENTITY** **REGISTRATION** **NUMBER**  |  |
| **3. ENTITY TYPE** **(I.E. CC, PTY LTD, HOLDING COMPANY ETC.)**  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 4.  |  |  **INCOME TAX** **NUMBER**   |  | **VAT NUMBER**  **(IF APPLICABLE)**  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **5. PHYSICAL ADDRESS** **(WHERE THE BUSINESS OPERATIONS** **ARE LOCATED)**  | **POSTAL ADDRESS**  | **PROJECT LOCATION**  | **WEB ADDRESS**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| **6. CONTACT PERSON (1)**  |  |
|  **CAPACITY**  |  |
|  **CONTACT DETAILS**  | **TEL NO:**  |
| **CELL NO:**  |
| **EMAIL:**  |

|  |  |  |
| --- | --- | --- |
| **7.**  | **CONTACT PERSON (2)**  |  |
|  | **CAPACITY**  |  |
|  | **CONTACT DETAILS**  | **TEL NO:**  |
| **CELL NO:**  |
| **EMAIL:**  |

# OWNERSHIP STRUCTURE

|  |  |  |  |
| --- | --- | --- | --- |
| **SHAREHOLDER / MEMBER/ OWNER (S)**  | **% OWNERSHIP**  | **RACE**  | **GENDER/ ENTITY**  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |

# BROAD-BASED BLACK ECONOMIC EMPOWERMENT

|  |  |
| --- | --- |
| **B-BBEE LEVEL**  |  |

# EMPLOYMENT INFORMATION

|  |  |
| --- | --- |
| **NUMBER OF EMPLOYEES ACCORDING TO POPULATION GROUPS**  |  |
| **AFRICAN MALE**  |  | **AFRICAN FEMALE**  |  | **WHITE MALE**  |  | **WHITE FEMALE**  |  |
| **PEOPLE LIVING WITH DISABILITY**  |  | **OTHER**  |  |  |  |  |  |

# BUSINESS OPERATIONS

|  |  |  |
| --- | --- | --- |
| **SECTOR**  |  | **SIC CODE 3**  |

# LIST OF PRODUCTS THE ENTITY IS CURRENTLY PRODUCING

|  |  |  |
| --- | --- | --- |
| **PRODUCTS**  | **SIC CODES**  | **BRIEF DESCRIPTION**  |
|  |  |  |
|  |  |  |
|  |  |  |

# STRUCTURE OF THE SPECIAL PURPOSE VEHICLE (SPV) ENTITY (IF APPLICABLE)

|  |  |
| --- | --- |
| **SECTION B**  | **PROPOSED PROJECT DETAILS**  |

# BRIEF DESCRIPTION OF THE PROPOSED PROJECT

|  |
| --- |
|            |

# AIMS AND OBJECTIVES OF THE PROPOSED PROJECT

|  |
| --- |
|     |

# OUTCOME OF THE PROPOSED PROJECT (LIKELY IMPACT)

|  |
| --- |
|  |

# BRIEF ANALYSIS OF CURRENT COMPETITORS FOR THE ENVISAGED PLANT EXPANSION

|  |
| --- |
|  |

# DESCRIPTION OF AVAILABLE AND REQUIRED RESOURCES (CAPITAL AND HUMAN) TO IMPLEMENT THE PROPOSED PROJECT

|  |
| --- |
|  |

# TECHNICAL OR REGULATORY DEPENDENCIES OF THE PROPOSED PROJECT

|  |
| --- |
|  |

# MARKET PROSPECTS AND POTENTIAL OF THE ENVISAGED PRODUCTS TO BE PRODUCED AT THE NEW FACILITY (I.E. DOMESTIC AND OR EXPORT SALES POTENTIAL PER ANNUM AND IF ANY OFFTAKE AGREEMENTS ARE IN PLACE FOR THE AFFECTED PRODUCTS)

|  |
| --- |
|           |

# LINKAGES TO EXISTING OR PLANNED INFRASTRUCTURE THAT MAY IMPACT ON THIS PROJECT (I.E. ROAD RESERVE UPGRADE, SUBSTATION UPGRADE ETC.)

|  |
| --- |
|            |

# ESTIMATED PROJECT COSTS, POSSIBLE SOURCES OF FUNDING STRUCTURING FOR THE PROPOSED PROJECT (THE EXPECTED PROJECT MINIMUM INVESTMENT SHOULD AT LEAST BE R15M)

|  |  |  |  |
| --- | --- | --- | --- |
| **ESTIMATED PROJECT COST** **BREAKDOWN**  | **AMOUNT (ZAR)**  | **POSSIBLE FUNDING SOURCES**  | **% ESTIMATED SA** **LOCAL CONTENT\***  |
| TOTAL PROFESSIONAL COST  |  |  |  |
| TOTAL CAPITAL COST |  |   |   |
| TOTAL PROJECT COST  |  |  |  |

**\* PLEASE COMPLETE THE LOCAL CONTENT CALCULATION SHEET FOR THE DETAILED ESTIMATIONS.**

# DESCRIPTION OF ANY OTHER REQUIREMENTS FOR THE PROPOSED PROJECT TO BE SUCCESSFUL

|  |
| --- |
|              |

# POSSIBLE IDENTIFIED RISKS AND MITIGATING FACTORS TO THE PROPOSED PROJECT

|  |
| --- |
|              |

|  |  |
| --- | --- |
| **SECTION C**  | **PROPOSED FEASIBILITY STUDY**  |

# PROVIDE INFORMATION REGARDING THE PRE-FEASIBILITY STUDY CONDUCTED, INDICATING COSTS, EXTENT AND OUTCOME

**SCOPE OF THE FEASIBILITY STUDY**:

**COMPLETION DATE**:

**OUTCOME**:

**ESTIMATED FINANCIAL RETURN (I.E. ANTICIPATED NPV AND PAYBACK PERIOD OR OTHER INDICATORS OF FINANCIAL VIABILITY):**

# PROVIDE DETAILED INFORMATION REGARDING THE REQUIRED PERMITS/MOU’S/MOA’S REQUIRED FOR IMPLEMENTING THE PROJECT

|  |
| --- |
|                 |

# ESTIMATED PROJECT COSTS, POSSIBLE SOURCES, STRUCTURING OF FUNDING FOR THE PROPOSED PROJECT AND ABILITY TO SECURE FINANCE. (COSTS FOR EXAMPLE: TO PROVIDE FOR THE INFRASTRUCTURE, POWER SUPPLY, WATER SUPPLY, EQUIPMENT, TRANSPORT ETC.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ESTIMATED PROJECT COSTS**  | **QUANTITY**  | **TOTAL** **AMOUNT** **(RAND)**  | **ESTIMATED** **PERCENTAGE OF SA**  **CONTENT** **(%)**  | **ESTIMATED** **BENEFIT TO THE SA** **ECONOMY(RAND)**  |
| **ESTIMATED PROJECT COSTS BREAKDOWN:**  |  |  |  |  |
| LAND ACQUISITION  |  |  |  |  |
| PROFESSIONAL SERVICES  |  |  |  |  |
| POWER SUPPLY  |  |  |  |  |
| WATER SUPPLY  |  |  |  |  |
| EQUIPMENT  |  |  |  |  |
| MANPOWER  |  |  |  |  |
| MATERIALS  |  |  |  |  |
| CONTINGENCIES  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL CAPITAL EXPENDITURE**  |  |  |  |  |
|  |  |  |  |  |
| **OPERATIONAL EXPENDITURE**  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL OPERATIONAL EXPENDITURE**  |  |  |  |  |

# POSSIBLE SOURCES, STRUCTURING OF FUNDING FOR THE PROPOSED FEASIBILITY PROJECT

|  |  |  |
| --- | --- | --- |
| **TYPE**  | **PERCENTAGE (%)**  | **POSSIBLE SOURCES**  |
| **DEBT**  |  |  |
| **EQUITY**  |  |  |
| **OTHER**  |  |  |
| **TOTAL**  | **100%**  |  |

# PROPOSED FEASIBILITY STUDY PROJECT WORK SCHEDULE

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **KEY ACTIVITIES**  | **START DATE**  |  | **END DATE**  |  |
| **DD**  | **MM**  | **YYYY**  | **DD**  | **MM**  | **YYYY**  |
| 1  |   |   |   |   |   |   |   |
| 2  |   |   |   |   |   |   |   |
| 3  |   |   |   |   |   |   |   |
| 4  |   |   |   |   |   |   |   |
| 5  |   |   |   |   |   |   |   |
| 6  |   |   |   |   |   |   |   |
| 7  |   |   |   |   |   |   |   |
| 8  |   |   |   |   |   |   |   |

# PROPOSED FEASIBILITY STUDY COSTS RELATED TO THE ABOVE MILESTONES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **ACTIVITIES**  | **MILESTONE DESCRIPTION**  | **COST**  | **% SA LOCAL** **CONTENT**  |
| 1  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 2  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 3  |   |   |   |   |
|   |   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |   |   |  |
|   |   |
| 4  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 5  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 6  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 7  |   |   |   |   |
|   |   |
|   |   |
|   |   |
| 8  |   |   |   |   |
|   |   |
|   |   |
|   |   |

# QUALIFYING GRANT AMOUNT

|  |  |  |
| --- | --- | --- |
| SIZE OF ENTERPRISE (TOTAL NET ASSETS) | R  | X 70% (LESS THAN R30 MILLION )  |
| R  | X 50% (MORE THAN R30 MILLION)  |
| **ESTIMATES GRANT TOTAL: R**  |  |

|  |  |  |
| --- | --- | --- |
| ESTIMATED PROJECT COST (CAPEX + OPEX ) | R  | X 5%  |
| **ESTIMATES GRANT TOTAL: R**  |  |

|  |  |
| --- | --- |
| TOTAL GRANT AMOUNT REQUESTED  | R  |
| CONTRIBUTION BY APPLICANT  | R  |
| **TOTAL FEASIBILITY STUDY COST**  | **R**  |

|  |  |
| --- | --- |
| **SECTION D**  | **FEASIBILITY STUDY GRANT CALCULATION**  |

# PROPOSED FEASIBILITY STUDY TEAM (CORE PROFESSIONAL TEAM ONLY)

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME & SURNAME**  | **QUALIFICATIONS**  | **ROLE & RESPONSIBILITIES**  | **EXPERIENCE (YEARS)**  |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |

# DECLARATION

NOTE: The information contained in this application form will be used as the basis of approval or declining the application, monitoring of impact by both the infrastructure and the envisaged investment project. It will be integral to the contract between **the dtic** and the applicant. If, upon review, the facts differ significantly from the information provided in the application form, to the extent that mandatory requirements or points criteria are no longer met, the funding approved with respect to this application shall be withdrawn, and in addition to the funds already disbursed, the applicant shall be required to pay to **the dtic** a fair value of interest calculated in respect of the total funds already disbursed at the time of such withdrawal. Consequently, it is in the interest of the applicant to provide full and accurate information in this application form.

|  |  |
| --- | --- |
| **SECTION E**  |  **DECLARATION OF APPLICANT**  |

I hereby declare that the information in this application is a fair and true reflection of the intended project and that all relevant information has been disclosed. I am aware of the fact that the information which I have submitted above will have a material bearing on the adjudication of the application and if it subsequently transpires that any information in the application and addenda is not correct, or that certain information was omitted, the Adjudication Board shall render the application invalid and be entitled to withdraw or amend its approval, without prejudice to its rights. This application (with any addenda), if successful, will form part of your contract with the Department of Trade and Industry.

NOTE: The applicant must ensure that the information provided is correct before signing the application. If at a later stage it transpires that any information is not correct, the applicant will be held solely responsible for misrepresentation and the Department of Trade Industry and Competition reserves its right to institute legal action.

SIGNED CAPACITY / DESIGNATION

(Signature of Chief Executive Officer / Managing Director / General Manager of the entity in terms of the attached resolution of the Board members in Annexure C)

NAME OF THE APPLICANT IN PRINT DATE

|  |  |
| --- | --- |
| **SECTION F**  |  **APPLICATION SUPPORTING DOCUMENTATION**  |

**34. APPLICATION CHECK LIST**

|  |  |
| --- | --- |
| **PLEASE CHECK THAT THE DOCUMENTS ARE INCLUDED BEFORE SUBMITTING YOUR APPLICATION.**  | **MARK** **WITH A** **"TICK"**  |
| VALID B-BBEE CERTIFICATE OF COMPLIANCE OR AFFIDAVIT WHERE APPLICABLE;  |   |
| VALID TAX CLEARANCE CERTIFICATE;  |   |
| PROOF OF THE NECESSARY PERMITS/ LICENCE (MOU ETC.)  |   |
| STRUCTURE OF THE SPV ENTITY (IF APPLICABLE)  |   |
| AUDITED OR INDEPENDENTLY REVIEWED FINANCIAL STATEMENTS FOR ENTITIES  |   |
| CURRICULUM VITAE OF THE MAIN STUDY TEAM MEMBERS;  |   |
| COPY OF THE PRE-FEASIBILITY STUDY REPORT (NOT MORE THAN TWO YEARS OLD);  |   |
| ENTITY PROFILE;  |   |
| COPY OF SIGNED MOU, MOA, JOINT VENTURES AND OFF-TAKE AGREEMENTS.  |   |
| APPLICANT COMPANY REGISTRATION DOCUMENT;  |   |
| COMPLETED LOCAL CONTENT VALUE ESTIMATED SHEET  |   |
| BOARD RESOLUTION INDICATING THE FINANCIAL COMMITMENT TO UNDERTAKE AND CO-FINANCE THE FEASIBILITY STUDY;  |   |
| LETTER(S) OF INTENT FROM POTENTIAL FINANCERS AND MARKET OFF-TAKE AGREEMENTS.  |   |
| VALID JV OR OTHER PARTNERSHIP AGREEMENT/S WITH IMPLEMENTATION PARTNERS (IF APPLICABLE)  |   |