



the dti

Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA

STRATEGIC PARTNERSHIP PROGRAMME APPLICATION CHECKLIST

Name of Entity:

Unique / Ref

	MARK (TICK) FOR CORRECT AND (X) FOR INCORRECT INFORMATION	YES	NO
NO	APPLICANT DOCUMENTS REQUIRED		
	Certificate of incorporation		
	Signed application form with terms and conditions		
	Signed detailed proposal/ Business plan as per paragraph 7 of the SPP guideline		
	Market Access Plan (signed letter/s of commitment for procurement of products/services for the duration of the SPP initiative or offtake agreements for the selected SME's)		
	Confirmation of the extent of commitment from the applicant and existing capability to support SME's with expanding market access opportunities		
	Resolution of Board of Directors from the strategic-partner(s) confirming the extent of their total SPP project funding and potential value of offtake commitments/forecasts		
	Proof of Funding (For the Required Project Value)		
	Domicilium and Resolution Special Purpose Corporate Vehicle		
	Where the strategic-partner is a new FDI in SA, one (1) year audit financials of holding company (if applicable)		
	Valid B-BBEE compliance certificate from an accredited service provider		
	Valid Tax Clearance Certificate		
	Letter of commitment from manufactures		
	Assets to be procured over the life of the SPP project linked to the various intervention activities of each SME		
	Three year cash flow and activity based costing projection indicating the funding requirements per project and in total		
	Curriculum vitae of lead team members to oversee and support the SPP project		
	Memorandums of Agreement of lease/s (if applicable for assets to be used by the SME's)		
	Valuation certificates and agreement for the transfer of assets for use by SME's (if any)		
	Confirmation that the strategic-partner will either register a Special Purpose Corporate Vehicle (SPCV) incorporated in the Republic of South Africa or set up a separate cost centre or branch solely dedicated for the purpose of participating in this programme.		
	An entity with a minimum turnover of R100 million per annum for at least two (2) consecutive years at application stage confirmed by the latest available audited financial statements.		
	SME'S DOCUMENTS REQUIRED		
19	Proof that sixty percent (60%) of the total number of SME's supported by the strategic-partner programme should at least be fifty-one percent (51%) owned by Black South African citizen(s)		
20	A taxpayer in good standing and must in this regard provide valid tax clearance Certificates for all participating SME's;		
21	Valid BBBEE certificates/affidavits		
22	Audited or Independently reviewed financial statements of the participating SME's		

Comments:

Submitted by (Client):
Name:

Date Compiled:

Position:

Signature:

For office use

Checked by:

Date Checked:

Name:

Position:

Signature:

Client acknowledgement/rejection sent on: