



planning, monitoring & evaluation

Department:
Planning, Monitoring and Evaluation
REPUBLIC OF SOUTH AFRICA



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REFERENCE NO. 12/1/3/2/1/1

**TO ALL: ACCOUNTING OFFICERS OF NATIONAL AND PROVINCIAL
DEPARTMENTS, GOVERNMENT COMPONENTS AND CONSTITUTIONAL
INSTITUTIONS
ACCOUNTING OFFICERS / AUTHORITIES OF SCHEDULE 3A AND 3C
PUBLIC ENTITIES**

**PREPARATIONS FOR THE DEVELOPMENT OF 2027/28 ANNUAL PERFORMANCE
PLANS OF NATIONAL AND PROVINCIAL INSTITUTIONS AND REVISION OF THE
MEDIUM-TERM DEVELOPMENT PLAN 2024-2029**

1. PURPOSE

- 1.1 The purpose of Circular 01 of 2026 is to provide guidance to national and provincial institutions on key and emerging government priorities, including sector priorities, for consideration in 2027/28 planning period. These government priorities must be considered in the development of the 2027/28 Annual Performance Plans (APPs) and reporting thereof.
- 1.2 The Circular will further provide guidance on the revision of the Results Frameworks for Medium Term Development Plan (MTDP) 2024-2029 in line with the mid-term review process currently underway.

2. BACKGROUND

- 2.1 The Department of Planning, Monitoring and Evaluation (DPME) plays a central role in ensuring continued integration, coordination and collaboration in the country's planning processes.
- 2.2 The National Development Plan (NDP) Vision (2030) serves as a guide and a pathway to achieving key 2030 development results. The implementation of the NDP Vision is undertaken through the medium-term development plan aimed at integrating the country's planning processes.
- 2.3 Annual Performance Plans must be implemented based on the existing legislation, policies, frameworks, principles and formats as prescribed in the Revised Framework for Strategic Plans and Annual Performance Plans (2020) and the associated Guidelines.
- 2.4 Annual Performance Plans (APPs) must in addition, include emerging critical service delivery challenges and priorities as per sector and mandates of respective institutions. These includes policy requirements that will ease and facilitate service delivery across all spheres of government institutions.
- 2.5 The preparation of the 2027/28 APPs should ensure that government plans are strategically focused, evidence-based, measurable, implementable and aligned with national, provincial and local priorities. The process should strengthen the link between policy priorities, institutional plans, programmes, budgets, implementation and performance monitoring.

3. CONSIDERATIONS FOR THE DEVELOPMENT OF THE 2027/28 ANNUAL PERFORMANCE PLANS

3.1. National institutions must consider the following key factors during development of the 2027/28 APPs

- 3.1.1. The Medium Term Development Plan (MTDP) 2024-2029 and the related Results Frameworks;
- 3.1.2. Commitments that will be outlined in the 2027 State of the National Address (SONA);
- 3.1.3. Priorities relating to women, youth and persons with disabilities;

- 3.1.4. Initiatives that contribute towards Gender Responsive Budgeting, Climate and Science, Technology and Innovation (STI) tagging, where applicable;
- 3.1.5. Initiatives which contribute to the expansion of employment particularly youth employment;
- 3.1.6. Initiatives outlined in the Just Energy Transition Framework for South Africa;
- 3.1.7. Infrastructure planning initiatives and projects outlined in the National Infrastructure Plan 2050;
- 3.1.8. Initiatives in the National Strategy to Accelerate Action for Children (NSAAC);
- 3.1.9. Initiatives which contribute to the implementation of spatial transformation as guided by the National Spatial Development Framework (NSDF);
- 3.1.10. The District Development Model (DDM) and the One Plans, while ensuring that planned interventions are geo-spatially referenced as per the Geo-Spatial Referencing Guidelines issued by DPME;
- 3.1.11. Science Technology and Innovation (STI) priorities outlined in the Department of Science and Innovation's Decadal Plan for the period 2022 to 2032;
- 3.1.12. Digitalisation considerations according to Regulation 25(1)(e) of the Public Service Regulations, 2016, and the Department of Public Service and Administration's (DPSA) Corporate Governance of ICT Policy Framework Directive.

3.2. Provincial institutions must consider the following key factors during development of the 2027/28 APPs

- 3.2.1. The MTDP 2024-2029 and the related Results Frameworks;
- 3.2.2. Priorities relating to women, youth and persons with disabilities;
- 3.2.3. Initiatives that contribute towards Gender Responsive Budgeting, Climate and Science, Technology and Innovation (STI) tagging, where applicable;
- 3.2.4. Initiatives which contribute to the expansion of employment particularly youth employment;
- 3.2.5. Initiatives in the National Strategy to Accelerate Action for Children (NSAAC);
- 3.2.6. Priorities adopted by Provincial Executive Councils;
- 3.2.7. Commitments which will be outlined in the 2027 State of the Province Address (SOPA);

- 3.2.8. Implementation of initiatives outlined in the Just Energy Transition Framework for South Africa, where applicable;
 - 3.2.9. Infrastructure planning initiatives and projects outlined in the National Infrastructure Plan 2050;
 - 3.2.10. Initiatives which contribute to spatial transformation as guided by the Provincial Spatial Development Framework (PSDF);
 - 3.2.11. The District Development Model and the One Plans; and ensuring that planned interventions are geo-spatially referenced as per the Geo-Spatial Referencing Guidelines issued by DPME;
 - 3.2.12. Science Technology and Innovation (STI) priorities outlined in the Department of Science and Innovation's Decadal Plan for the period 2022 to 2032, where applicable;
 - 3.2.13. Digitalisation considerations according to Regulation 25(1)(e) of the Public Service Regulations, 2016, and the Department of Public Service and Administration's (DPSA) Corporate Governance of ICT Policy Framework Directive;
 - 3.2.14. Provincial departments must ensure that provincial priorities and interventions are included in their APPs;
 - 3.2.15. Provincial departments within sectors with concurrent functions that are standardised for the 2027/28 financial year, must ensure inclusion of agreed standardised outputs and indicators in their APPs.
- 3.4 **For national institutions**, the draft 2027/28 APPs must be submitted to DPME, and oversight departments with public entities by **31 October 2026**.
- 3.5 Provincial institutions must submit their draft 2027/28 APPs to the Offices of the Premier by **15 October 2026** and **Offices of the Premier must submit the provincial 2027/28 APPs to DPME by 31 October 2026**.

4. REVISION OF THE MEDIUM-TERM DEVELOPMENT PLAN 2024-2029

- 4.1. The mid-term review of the MTDP provides an opportunity to assess progress towards the achievement of government priorities and identify adjustments required for the remainder of the term. The revision of the Results Frameworks is intended to strengthen implementation while maintaining the approved policy intent and level of ambition of the MTDP.
- 4.2. Lead national institutions identified in the approved MTDP Results Frameworks, in consultation with any supporting institutions, must undertake a review of indicators and end-term targets in accordance with the Guidelines for the Revision of the MTDP 2024–2029. National institutions must comply with the following requirements:
 - 4.2.1. Review their MTDP commitments against implementation progress, verified performance information, institutional responsibilities, budget allocations and the remaining implementation period;
 - 4.2.2. **Coordinate inputs from contributing departments and national institutions.** Where more than one lead institution is identified, the institutions concerned must consult and agree on proposed amendments before submission;
 - 4.2.3. Limit proposed amendments to end-term targets, technical refinements to indicators and corrections to relevant technical or administrative information, as provided for in the Guidelines. Outcomes, strategic interventions and baselines are not open for amendments. Discrepancies identified in these elements must be referred to DPME for consideration;
 - 4.2.4. Support each proposed amendment with a clear motivation, credible, relevant and verifiable evidence. The motivation must explain the reasons for the change and its implications for the intended outcome, implementation arrangements and budget. Underperformance or implementation delays alone do not justify a reduction in an approved end-term target;
 - 4.2.5. Capture proposed amendments in the designated fields of the pre-populated online Results Frameworks, including the motivation and applicable category of amendment; and

- 4.2.6. Complete internal consultation, validation and approval processes before submission and provide **a letter signed by the Director-General confirming the amendments captured online.**
- 4.3. National institutions must submit their proposed amendments through the designated online data collection tool, together with the signed confirmation letter, by **23 October 2026.**
- 4.4. DPME will assess and consolidate the proposed amendments for consideration through FOSAD and the Extended Cabinet Lekgotla before submission to Cabinet for final approval. Submission of a proposed amendment does not constitute approval. **Cabinet will make the final determination on the proposed amendments.**
- 4.5. The revision of the Results Frameworks must be coordinated with the development of the **2027/28 draft APPs** to ensure consistency between institutional plans and MTDP commitments.
- 4.6. Offices of the Premier must put in place their processes to coordinate and review provincial results frameworks, where applicable, in consultation with the relevant provincial departments, to ensure alignment with the revised MTDP Results Frameworks.

For any enquiries, institutions are advised to contact DPME through the following email addresses: National Planning Processes email: nmtp@dpme.gov.za (National Institutions) Provincial Planning Processes email: pmtp@dpme.gov.za (Provincial Institutions). For enquiries regarding the Revision of the MTDP Results Frameworks, institutions can email: MTDP@dpme.gov.za

Kind regards



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ADVOCATE MELANCHTON MAKOBE

ACTING DIRECTOR-GENERAL: PLANNING, MONITORING AND EVALUATION

DATE: 15 September 2026