



the dtic

Department:
Trade, Industry and Competition
REPUBLIC OF SOUTH AFRICA

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the dtic Customer Contact Centre local: 0861 843 384 International: +27 12 394 9500, www.thedtic.gov.za

Reference No: 15/6/1/2/1 5 April 2022

THE DTIC APPLICATION FOR A RECOMMENDATION: CORPORATE VISA

A duly completed application request must be emailed to vrecom@thedtic.gov.za

The application must address the following points:

1. If the application is submitted by a person other than the applicant, full name and contact details must be provided
2. The South African registered company applying for the Corporate Visa recommendation, must submit a signed motivation letter
3. Copy of the CIPC registration of the (applicant) company
4. Detailed company profile
5. Information in terms of the current establishment (number of employees, designations and nationality)
6. In terms of the employees to be recruited: Provide a multi-dimensional matrix (refer example) demonstrating the resources required against the projects that they will be used on, as well as, the estimated time (duration) of the project.

It must be noted that the designations must be commensurate to Organising Framework for Occupations (OFO) codes (coded occupational classification system)

Example:

Designation (Skills)	Qualifications	Number of years' experience required	Project Name	Quantity (number of skills to be used)	Duration

7. Information re current, future and proposed projects: (demonstrating the need for a Corporate Visa)
 8. Proof of tenders and or contracts awarded
 9. If the company held a previous Corporate Visa (Permit) – a copy of the actual Visa or Permit
- Information regarding the utilisation of the previous Visa (Permit) – did the company recruit the full complement of employees as originally anticipated?
 - The employees that were recruited, did they all depart from the RSA?



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10. Information re steps taken to recruit the skills needed locally as well as the result of the recruitment process:

11. Information re skills transfer plan:

- Information re internal training programmes and or other steps taken to address the skills concern in your company:
- Letters of support and proof of membership of Industry Associations or Councils / the relevant Bargaining Council
- Proof of any incentive received from the Department and or any other Department and or organ of state – if applicable

Application Form Disclaimer – Protection of Personal Information Act (POPIA) Act 4 of 2013

By submitting this application form you hereby acknowledge and provide consent that all information provided to the Department of Trade, Industry and Competition (**thedtic**), whether personal or otherwise, may be used and processed by the Department to issue a recommendation in terms of the application for a Business Visa. This includes the distribution of the information to applicable third parties or across borders in line with the purpose for which the information is processed.

Please refer to **the dtic's** Privacy Policy for detail information on why we process your personal information. **the dtic's** Privacy Policy can be obtained at: <http://www.thedtic.gov.za/wp-content/uploads/Privacy-Policy.pdf>

The processing time of a **dtic** recommendation might vary due to the impact of the Covid-19 Regulations.

The submission of incomplete applications and or fraudulent documentation will have bearing on the recommendation.

Enquiries: vrecom@thedtic.gov.za