**PROJECT CLOSE OUT REPORT**

**Technology and Human Resource for Industry Programme (THRIP)**

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| *The****purpose****of this document is to provide a summary of the project by assessing the****project results****, identifying the lessons learned, and confirming that essential contractual and other****project****closure activities have been completed. It also confirms that the project is complete and no more funds will be required.* |
| 1. **ENTITY DETAILS AND PARTNERS**
 |
| **ENTITY NAME**  |  |
| **REGISTRATION no.**  |  |
| **BBBEE Level**  |  |
| **HIGHER EDUCATION INSTITUTION (HEI/ SET)** |  |
| **COLLABORATING (HEI/SET)**  |  |
| **INDUSTRY PARTNER** **(if not the approved entity )** |  |
| **COMMENTS** **(Please clarify the extent and nature of changes in HEI partner, Entity name , BBBEE level and etc.)** |
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| 1. **PROJECT DETAILS AT THE LAST CLAIM**
 |
| **REFERENCE NO.**  |  |
| **PROJECT NAME**  |  |
| **PROJECT DURATION**  |  |
| **PROJECT FUNDING CONTRACTING DATE** |  |
| **PROJECT LEADER (ENTITY )** |  |
| **PROJECT STUDY LEADER (HEI/SET)**  |  |
| **STUDY LEADER (COLLABORATING HEI/SET)** |  |
| **STUDENT (S) DETAILS** | **Name** | **Surname** | **Nationality** | **Gender** | **Qualifications** |
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|  |  |  |  |  |
| **Total bursary disbursements (ZAR)**  |  |
| **GRADUATE (S) DETAILS** | **Name** | **Surname** | **Nationality** | **Gender** | **Qualifications** |
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| **Total not student disbursements (ZAR)** |  |
| **COMMENTS** **(Please clarify the nature and extent of changes in project leader, study leader from the HEI partner or collaborating HEI and or students)** |
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| 1. **PROJECT BUDGET INCLUSIVE OF THE LAST CLAIM (ZAR)**
 |
|  | **Budget** | **Actual** |
| **THRIP GRANT**  |  |  |
| **OTHER SOURCES**  |  |  |
| **TOTAL PROJECT COST**  |  |  |
| **COMMENTS** **(Please inert a summary statement of the entity or project team experience on the overall THRIP funding model plus specific challenges faced and suggested solutions)**  |
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| 1. **PROJECT OUTPUT (S)**
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| **EXTENT OF KNOWLEDGE AND SKILL TRANSFER ACHIEVED****(between industry and HEI/SET)** |  |
| **INCREASED COLLECTIVE INVESTMENT**  |  |
| **INNOVATIONS ACHIEVED** **(new product or process or patents)**  |  |
| **TECHNOLOGY TRANSFERED** **(new solution or process/product)** |  |
| **HUMAN RESOURCE OUTPUT (S)****(no. of students involved and graduated including graduates participated)** |  |
| **COMPETITIVENESS****(Entity/industry competitiveness improvements as a result of this project)**  |  |
| **ANNEXURES** (**Please attach Annexures such as images of prototypes, publications, technology ,equipment/s and students or any image taken during the execution of the project**  |
| * **Prototype (s)**
* **Technology or solution**
* **Project team pictures and their short word(s) of experience including challenges**
* **Any relevant pictures during the course of the project duration (at the conferences, summits or workshops and awards/ceremonies)**
* **Patent registrations, progress on registration**
* **FDI already been secured: investment value, plant location, employment projections.**
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| **DECLARATION** |
| *I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to misleading of department of trade industry and competitiveness* ***(the dticc)*** *which funded the portion of the project and it can be in contradiction with all the milestones progress reports submitted to date.*  |
| **NAME AND SURNAME**  |  |
| **DESIGNATION**  |  |
| **SIGNATURE** |  |
| **DATE** |  |

**For dticc use only**

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| **ACKNOWLEDGEMENT OF RECEIPT**  |
| **INITIALS AND SURNAME**  |  |
| **SIGNATURE** |  |
| **DATE**  |  |